

# Guide to the Yale Alumni Fund Records

RU 538



compiled by Daniel Hartwig

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Yale University Library  
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## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
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<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 538

**CREATOR:** Yale Alumni Fund

**TITLE:** Yale Alumni Fund records

**DATES:** 1768-1990

**PHYSICAL DESCRIPTION:** 55.54 linear feet (93 boxes)

**LANGUAGE:** English

**SUMMARY:** The records consist of the 13th annual report of the Board of Directors, meeting minutes, executive committee documents, ledgers, correspondence, donation card files, pledges, and bequests documenting the activities and operations of the Yale Alumni Fund.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.0538>

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## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.0538>.

To order reproductions from this collection, please go to [http://www.library.yale.edu/mssa/ifr\\_copy\\_order.html](http://www.library.yale.edu/mssa/ifr_copy_order.html). The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b.      box  
f.      folder

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## Administrative Information

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### Conditions Governing Access

Access to the records is partially restricted. See Collection Contents for details.

## Conditions Governing Use

Copyright for materials authored or otherwise produced as official business of Yale University is retained by Yale University. Copyright status for other collection materials is unknown. Transmission or reproduction of materials protected by U.S. Copyright Law (Title 17, U.S.C.) beyond that allowed by fair use requires the written permission of the copyright owners. Works not in the public domain cannot be commercially exploited without permission of the copyright owners. Responsibility for any use rests exclusively with the user.

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## Preferred Citation

Yale Alumni Fund Records (RU 538). Manuscripts and Archives, Yale University Library.

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## Processing Information

Yale University records are arranged and described at the accession level by the creating office. The University Archives creates collection level descriptive records, but typically does no further arrangement and description at the accession level.

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## Scope and Contents

The records consist of the 13th annual report of the Board of Directors, meeting minutes, executive committee documents, ledgers, correspondence, donation card files, pledges, and bequests documenting the activities and operations of the Yale Alumni Fund..

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## General note

Forms part of Yale Record Group 7-B (YRG 7-B), Records of offices with specific development responsibilities at Yale University.

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## Arrangement

The records are arranged by accession.

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## Collection Contents

### Accession 1948-A-001: Records, 1768-1947

The materials are open for research.

Correspondence and Ledgers record the contributions to the Alumni Fund

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#### Correspondence

b. 1, f. 1-5	1890-1895	
b. 2, f. 6-10	1896-1899	
b. 2, f. 11	Notebook on Alumni Fund	1908

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#### Ledgers: Daily Entries of Contributions

b. 3, f. 12-15	1899-1918
b. 4, f. 16-18	1918-1932
b. 5, f. 19-21	1932-1943
b. 6, f. 22-24	1943-1947

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#### Ledgers: Daily Entries of Contributions by Class

b. 7, f. 25	1768-1942	
b. 8, f. 26	1847-1926	
b. 9, f. 27	1854-1942	
b. 10, f. 28	1905-1924	
b. 11, f. 29	1910-1941	
b. 12, f. 30	Semi-Centennial Celebration and Campaign: correspondence, programs and memoranda	1940

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**Accession 1976-A-001: Donation cards, 1935-1950**

Restricted until Jan 1, 2026

## Yale College

## Alumni records - card file

b. 1, f. 1-2	1935	
b. 1, f. 3	1936	
b. 2, f. 4-5	1937	
b. 2, f. 6	1938	
b. 3, f. 7	1938 (cont'd)	
b. 3, f. 8-9	1939	
b. 4, f. 10-11	1940	
b. 4, f. 12	1941	
b. 5, f. 13-15	1941 (cont'd)	
b. 5, f. 16-19	1942	
b. 5, f. 20-22	1943	
b. 6, f. 22-25	1943 (cont'd)	
b. 6, f. 26-31	1944	
b. 7, f. 32-41	1945	
b. 8, f. 42-43	1945 (cont'd)	
b. 8, f. 44	1946	
b. 8, f. 45-46	1947	
b. 8, f. 47-48	1948	
b. 8, f. 49	1949	
b. 9, f. 50	Sheffield	1936
b. 9, f. 51	Sheffield	1939
b. 9, f. 52	Class Agents	1881-1931
b. 9, f. 53	Class Agents	1932-1943
b. 9, f. 54	Class Agents	1943-1950
Graduate Schools		
b. 9, f. 55	Forestry	1930-1946

## Graduate Schools (continued)

b. 10, f. 56	Law	1872-1940
b. 10, f. 57	Law	1891-1949
b. 10, f. 58	Law	1940-1950
b. 10, f. 59	Medicine	1875-1927
b. 10, f. 60	Medicine	1927-1940
b. 10, f. 61	Medicine	1941-1947
b. 10, f. 62	Medicine miscellaneous	
b. 11, f. 63	Music	1897-1945
b. 11, f. 64	Nursing	1926-1946
b. 11, f. 65	Agents	
b. 12, f. 66	Faculty	
b. 12, f. 67-71	Additional unknown degrees	

**Accession 1976-A-002: Donation cards, 1858-1934**

The materials are open for research.

## Alumni donation card files

b. 1	1858-1888
b. 2	1888s-1891
b. 3	1892-1894
b. 4	1894s-1895s
b. 5	1896-1897
b. 6	1897s-1898s
b. 7	1899-1900
b. 8	1900s-1902 (J)
b. 9	1902 (K)-1903s
b. 10	1904-1905
b. 11	1905s-1906s
b. 12	1907-1908 (M)
b. 13	1908 (N)-1909
b. 14	1909s-1910s
b. 15	1911-1912 (O)
b. 16	1912 (P)-1913
b. 17	1913s-1914s (Q)
b. 18	1914s (R)-1916 (E)
b. 19	1916 (F)-1917 (O)
b. 20	1917 (P)-1918
b. 21	1918s-1919s (R)
b. 22	1919s (S)-1921(O)
b. 23	1921(P)-1922s
b. 24	1923-1924 (J)
b. 25	1924(K)-1925(R)
b. 26	1925(S)-1926
b. 27	1926s-1927/1927s (Q)



## Alumni donation card files (continued)

b. 28	1927/1927s (R)-1928s (J)
b. 29	1928s (K)-1929s
b. 30	1930-1931(G)
b. 31	1931(H)-1932(L)
b. 32	1932 (M) -1933(Q)
b. 33	1933(R)-1934(R)
b. 34	1934 (S)-1934 SandE
b. 35-37	miscellaneous addresses

**Accession 1982-A-008: Pledges and bequests, circa 1950-1980**

Restricted until Jan 1, 2055.

	"Cutler Mail" Returned Pledges	1979-1980
b. 1	A-F	
b. 2	G-M	
b. 3	N-Z	
	Alumni Fund Pledges	
b. 4, f. 1	A	1978-1979
b. 4, f. 2	B	1977-1979
b. 4, f. 3 - 4	C	1978-1979
b. 4, f. 5	D	1977-1979
b. 4, f. 6	E-F	1977-1979
b. 4, f. 7	G	1977-1979
b. 4, f. 8	H	1977-1979
b. 5, f. 9	I, J	1978-1979
b. 5, f. 10	K	1978-1979
b. 5, f. 11	L	1977-1979
b. 5, f. 12	M	1977-1979
b. 5, f. 13	Mc	1978-1979
b. 5, f. 14	N, O	1978-1979
b. 5, f. 15	P	1977-1979
b. 5, f. 16	Q, R	1978-1979
b. 5, f. 17 - 18	S	1977-1979
b. 6, f. 19	T	1977-1979
b. 6, f. 20	U, V	1977-1979
b. 6, f. 21	W, X, Y, Z	1977-1979
	Completed Bequests	1960's-1970's
b. 6, f. 22	A	
b. 6, f. 23	B	
b. 6, f. 24	C	

## Completed Bequests (continued)

b. 6, f. 25	D
b. 6, f. 26	E, F
b. 6, f. 27	G
b. 6, f. 28	H
b. 7, f. 29	I, J
b. 7, f. 30	K
b. 7, f. 31	L
b. 7, f. 32	M
b. 7, f. 33	N, O
b. 7, f. 34	P
b. 7, f. 35	Q, R
b. 7, f. 36 - 37	S
b. 7, f. 38	T
b. 7, f. 39	U, V
b. 7, f. 40	W, X, Y, Z

## Bequests Pending

b. 7, f. 41	A
b. 8, f. 42 - 43	B
b. 8, f. 44	C
b. 8, f. 45	D
b. 8, f. 46	E, F
b. 8, f. 47	G
b. 8, f. 48	H
b. 8, f. 49	I, J
b. 8, f. 50	K
b. 8, f. 51	L
b. 8, f. 52	M
b. 8, f. 53	N, O
b. 9, f. 54	P
b. 9, f. 55	Q, R

## L (continued)

b. 9, f. 56 - 57	S	
b. 9, f. 58	T	
b. 9, f. 59	U, V	
b. 9, f. 60	W, X, Y, Z	
b. 9, f. 61	Miscellaneous	
b. 9, f. 62	New Commitments	1978 September - 1979 July

## **Accession 1983-A-016: Donor records for the U2 Fund, 1961-1965**

Restricted until Jan 1, 2040.

b.1	A-Bon
b.2	Boo-CI
b.3	Co-Don
b.4	Doo-Graves
b.5	Gray-Jef
b.6	Jen-L
b.7	M-Na
b.8	Ne-Re
b.9	Ri-SI
b.10	Sm-Th
b.11	Ti-Williams
b.12	Williamson-Z

**Accession 2007-A-038: Yale Alumni Fund publications, 1964-2002**

No inventory available.

The materials are open for research.

**Accession 2012-A-073: Additional Materials, 1890-1967**

The materials are open for research.

b.1	Board of Directors - Thirteenth Annual Report	1903 June
b.2, f.1	Board of Directors - Meeting Minutes	1890-1914
b.3, f.2	Class Agents Record	1914-1967
b.3, f.3	Executive Committee reports and documents	1890-1891
b.3, f.4	Solicitation correspondence	1890-1919

**Accession 2019-A-0061: Additional Materials, 1890-1980***2 linear feet*

Restricted until January 1, 2030

Former call number: Yha12.

b. 1, f. 1	Report of the meeting of the Yale Alumni Association of New York City at which the Alumni Fund was established	1890
b. 1, f. 2	Forms of the Yale Alumni Fund	1890-1958
b. 1, f. 3	Articles on the Alumni Fund	1895-1944
b. 1, f. 4	Annual reports of the Yale Alumni Fund	1894-1978
b. 1, f. 5	Thank-you notes sent to donors by the Yale Alumni Fund	1899-1953
b. 1, f. 6	Mailings sent by the Yale Alumni Fund	1898-1929
b. 1, f. 7	Lists of directors and agents of the Yale Alumni Fund	1901-1962
b. 1, f. 8	Charts of class gifts to principal	1910-1913
b. 1, f. 9	Letters of directors to the chairman of the Yale Alumni Fund Association, read at a meeting	1913
b. 2, f. 10	General informational booklets on the Yale Alumni Fund	1914-1941
b. 2, f. 11	Programs, tickets, and invitations to Yale Alumni Fund events	1914-1966
b. 2, f. 12	"The University Alumni Fund, and Yale's Finances" by Richard A. Douglas	1914
b. 2, f. 13	Donation pamphlets sent to alumni during World War I and World War II	1917-1945
b. 2, f. 14	"Yale's Reconstruction Plan: A Brief Synopsis of the Chief Features Adopted by the Corporation in March"	1919
b. 2, f. 15	Report of a meeting of the Yale Alumni Fund Association held at the Yale Club	1920
b. 2, f. 16	Articles in Yale Alumni Weekly on the Yale Alumni Fund	1920
b. 2, f. 17	Letters to alumni containing notes from Yale presidents	1921-1941
b. 2, f. 18	"Income and Outgo of Yale Dollars Shown by Charts: Interesting Explanation Made by Alumni Fund" in The New Haven Journal	1922
b. 2, f. 19	"Good Business" by Frank Brandon	1925
b. 2, f. 20	Brochures and pamphlets distributed by the Yale Alumni Fund	1928-1999
b. 2, f. 21	Mailings sent by the Yale Alumni Fund	1931-1970
b. 3, f. 22	Lists of class agents	1935-1938
b. 3, f. 23	Correspondence from President Angell's retirement	1937
b. 3, f. 24	Constitution and by-laws of the Yale Alumni Fund Association	1939
b. 3, f. 25	Semi-centennial celebration of the Yale Alumni Fund	1940



b. 3, f. 26	Yale Divinity School Alumni Fund	1943-1961
b. 3, f. 27	Handbooks from the Yale Alumni Fund campaign	1950
b. 3, f. 28	Donation form for the Yale Architecture and Design Alumni Fund	1955-1956
b. 3, f. 29	Yale Drama School Alumni Fund	1958
b. 3, f. 30	Yale Alumni Fund bequest committee	1960-1963
b. 4, f. 31	Pamphlets on the 75th year of the Yale Alumni Fund	1965
b. 4, f. 32	Report of proceedings of the Alumni Fund convocation	1965-1968
b. 4, f. 33	Pamphlets on Yale Alumni organizations	1966-1968
b. 4, f. 34	Annual reports of the Yale Alumni Fund	1967-1969
b. 4, f. 35	"A Testament of Remembrance"	1969-1970
b. 4, f. 36	Pamphlets on bequests and memorial gifts to the Yale Alumni Fund	undated
b. 4, f. 37	Brochures and pamphlets distributed by the Yale Alumni Fund	undated
b. 4, f. 38	Forms of the Yale Alumni Fund	undated
b. 4, f. 39	Memoranda for Alumni Fund dinner	undated
b. 4, f. 40	Blank memorandum forms, Yale Alumni Fund	undated
b. 4, f. 41	Yale Alumni Fund stationery	undated
b. 4, f. 42	Yale School of Music Alumni Fund stationery	undated
b. 4, f. 43	General Files	1924-1927
b. 4, f. 44	General Files	1928-1929
b. 4, f. 45	General Files	1930
b. 4, f. 46	General Files	1931-1934
b. 4, f. 47	General Files	1938-1939
b. 5, f. 48	General Files	1940-1942
b. 5, f. 49	General Files	1943-1944
b. 5, f. 50	General Files	1945-1946
b. 5, f. 51	General Files	1950-1952
b. 5, f. 52	General Files	1953-1954
b. 5, f. 53	General Files	1955-1959
b. 5, f. 54	General Files	1967
b. 5, f. 55	General Files	1968-1969

b. 5, f. 56	General Files	1970
b. 5, f. 57	General Files	1971-1978
b. 5, f. 58	General Files	1980

**Accession 2021-A-0012: Additional materials, 1891**

Open for research.

b. 1, f. 1      First annual report of the Board of Directors of the Yale Alumni University Fund      1891

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## **Accession 2022-A-0031: Additional materials, 1946-1948**

Notes contain updates on members of the class of 1943.

Open for research.

b. 1, f. 1

Notes of Charles Stewart, class agent of 1943.

1946-1848

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## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

Educational fund raising  
Fund raising  
Universities and colleges -- Administration  
Universities and colleges -- Finance

### **Corporate Bodies**

Yale Alumni Fund  
Yale University -- Administration  
Yale University -- Alumni and alumnae  
Yale University -- Finance