

# Guide to the Cash Management Office, Yale University, Records

RU 523



compiled by Daniel Hartwig

June 2008

Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
beinecke.library@yale.edu  
<http://www.library.yale.edu/mssa/>

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## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
beinecke.library@yale.edu  
<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 523

**CREATOR:** Yale University. Office of Finance and Administration

**TITLE:** Cash Management Office, Yale University, records

**DATES:** 1953-1984

**PHYSICAL DESCRIPTION:** 9.25 linear feet (10 boxes)

**LANGUAGE:** English

**SUMMARY:** The records consist of investment reports, transaction lists, disbursements, notices, posted checks, annual reports, correspondence, minutes, and research fund files documenting the operations of the Yale Cash Management Office.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.0523>

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## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.0523>.

To order reproductions from this collection, please go to [http://www.library.yale.edu/mssa/ifr\\_copy\\_order.html](http://www.library.yale.edu/mssa/ifr_copy_order.html). The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b.      box  
f.      folder

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## Administrative Information

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### Conditions Governing Access

Access to the records is restricted. See Collection Contents for details.

Some records in this finding aid have been redacted, as they include student names, donor names, and other restricted data. These records will not appear in the published finding aid.

## **Conditions Governing Use**

Copyright for materials authored or otherwise produced as official business of Yale University is retained by Yale University. Copyright status for other collection materials is unknown. Transmission or reproduction of materials protected by U.S. Copyright Law (Title 17, U.S.C.) beyond that allowed by fair use requires the written permission of the copyright owners. Works not in the public domain cannot be commercially exploited without permission of the copyright owners. Responsibility for any use rests exclusively with the user.

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## **Preferred Citation**

Cash Management Office, Yale University, Records (RU 523). Manuscripts and Archives, Yale University Library.

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## **Processing Information**

Yale University records are arranged and described at the accession level by the creating office. The University Archives creates collection level descriptive records, but typically does no further arrangement and description at the accession level.

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## **Scope and Contents**

The records consist of investment reports, transaction lists, disbursements, notices, posted checks, annual reports, correspondence, minutes, and research fund files documenting the operations of the Yale Cash Management Office.

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## **General note**

Forms part of Yale Record Group 5-B (YRG 5-B), Accounting records and records of the Yale comptroller.

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## **Arrangement**

The records are arranged by accession.

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## **Collection Contents**

### **Accession 1982-A-047: Records, 1975-1980**

Restricted until Jan 1, 2016.

b. 3                      Disbursement notices - posted checks

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**Accession 1984-A-048: Records, 1953-1984**

Restricted until Jan 1, 2020.

**Accession 1987-A-023: Records, 1976-1985**

Restricted until Jan 1, 2021.

b. 2, f. 37

Yale Press: Bank Advice

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## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

Universities and colleges -- Finance

### **Corporate Bodies**

Yale University. Office of Finance and  
Administration  
Yale University -- Finance