

# Guide to the General Accounting Services, Yale University, Monthly Accounting Statements

RU 1091



compiled by Daniel Hartwig

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## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
beinecke.library@yale.edu  
<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 1091

**CREATOR:** Yale University. Office of Finance and Administration

**TITLE:** General Accounting Services, Yale University, monthly accounting statements

**DATES:** 1976-1999

**PHYSICAL DESCRIPTION:** 52.75 linear feet (158 boxes)

**LANGUAGE:** English

**SUMMARY:** The materials consist of microfiche copies of monthly accounting statements from General Accounting Services.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.1091>

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## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.1091>.

To order reproductions from this collection, please go to [http://www.library.yale.edu/mssa/ifr\\_copy\\_order.html](http://www.library.yale.edu/mssa/ifr_copy_order.html). The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b.      box

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## Administrative Information

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### Immediate Source of Acquisition

The materials were transferred from General Accounting Services, 2008.

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### Conditions Governing Access

Access to the materials is restricted. See Collection Contents for details.

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## Conditions Governing Use

Copyright for materials authored or otherwise produced as official business of Yale University is retained by Yale University. Copyright status for other collection materials is unknown. Transmission or reproduction of materials protected by U.S. Copyright Law (Title 17, U.S.C.) beyond that allowed by fair use requires the written permission of the copyright owners. Works not in the public domain cannot be commercially exploited without permission of the copyright owners. Responsibility for any use rests exclusively with the user.

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## Preferred Citation

General Accounting Services, Yale University, Monthly Accounting Statements (RU 1091). Manuscripts and Archives, Yale University Library.

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## Processing Information

Yale University records are arranged and described at the accession level by the creating office. The University Archives creates collection level descriptive records, but typically does no further arrangement and description at the accession level.

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## Biographical / Historical

General Accounting Operations & Development is responsible for overseeing Labor Distribution, Grants Management, and Accounts Receivable, in addition to the General Ledger. The department is also responsible for establishing processes to ensure the proper integration of accounting. Additional responsibilities of GA Services include: establish the University's accounting calendar and oversee posting/closing activities; develop reconciliation processes/procedures that ensure effective integration of financial transactions; maintain COA values including PSOO and PTAE0; establish electronic transaction processing standards; and design quality assurance programs.

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## Scope and Contents

The materials consist of microfiche copies of monthly accounting statements from General Accounting Services.

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## General note

Forms part of Yale Record Group 5-B (YRG 5-B), Accounting records and records of the Yale comptroller.

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## Arrangement

The materials are arranged chronologically.

## Collection Contents

### Accession 2009-A-114: Monthly accounting statements, 1976-1999

Restricted until Jan 1, 2035.

b. 1	1976 December - 1977June	1976 December - 1977June
b. 2	1977 June - 1978 January	1977 June - 1978 January
b. 3	1978 February - July	1978 February - July
b. 4	1978 August - 1979 March	1978 August - 1979 March
b. 5	1979 March - July	1979 March - July
b. 6	1979 August - 1980 January	1979 August - 1980 January
b. 7	1980 February - July	1980 February - July
b. 8	1980 July - 1981 January	1980 July - 1981 January
b. 9	1981 February - October	1981 February - October
b. 10	1981 November - 1982 July	1981 November - 1982 July
b. 11	1982 July - December	1982 July - December
b. 12	1982 December - 1983 January	1982 December - 1983 January
b. 13	1983 February	1983 February
b. 14	1983 March - April	1983 March - April
b. 15	1983 April - August	1983 April - August
b. 16	1983 September - 1984 February	1983 September - 1984 February
b. 17	1984 March - June	1984 March - June
b. 18	1984 June - December	1984 June - December

b. 19	1985 January - February	1985 January - February
b. 20	1985 March - April	1985 March - April
b. 21	1985 May - June	1985 May - June
b. 22	1985 June	1985 June
b. 23	1985 June - July	1985 June - July
b. 24	1985 August - September	1985 August - September
b. 25	1985 October - November	1985 October - November
b. 26	1985 November - December	1985 November - December
b. 27	1986 January - June	1986 January - June
b. 28	1986 June - September	1986 June - September
b. 29	1986 October	1986 October
b. 30	1986 November - December	1986 November - December
b. 31	1986 December - 1987 April	1986 December - 1987 April
b. 32	1987 May - June	1987 May - June
b. 33	1987 June - October	1987 June - October
b. 34	1987 October - 1988 February	1987 October - 1988 February
b. 35	1988 February - May	1988 February - May
b. 36	1988 May - July	1988 May - July
b. 37	1988 August - September	1988 August - September
b. 38	1988 October - November	1988 October - November
b. 39	1988 November - December	1988 November - December
b. 40	1989 January - May	1989 January - May

b. 41	1989 June - August	1989 June - August
b. 42	1989 August - 1990 January	1989 August - 1990 January
b. 43	1990 February - May	1990 February - May
b. 44	1990 June - 1991 March	1990 June - 1991 March
b. 45	1991 April - December	1991 April - December
b. 46	1992 January - April	1992 January - April
b. 47	1992 May - June	1992 May - June
b. 48	1992 July	1992 July
b. 49	1992 August	1992 August
b. 50	1992 September	1992 September
b. 51	1992 October	1992 October
b. 52	1992 November	1992 November
b. 53	1992 December	1992 December
b. 54	1993 January	1993 January
b. 55	1993 February	1993 February
b. 56	1993 March	1993 March
b. 57	1993 April	1993 April
b. 58	1993 May	1993 May
b. 59	1993 June	1993 June
b. 60	1993 June – 1st balance	1993 June – 1st balance
b. 61	1993 June – 2nd balance	1993 June – 2nd balance
b. 62	1993 June – 3rd balance	1993 June – 3rd balance
b. 63	1993 June – 4th balance	1993 June – 4th balance
b. 74	1993 July	1993 July
b. 64	1993 August	1993 August

b. 65	1993 September	1993 September
b. 66	1993 October	1993 October
b. 67	1993 November	1993 November
b. 68	1993 December	1993 December
b. 69	1994 January	1994 January
b. 70	1994 February	1994 February
b. 71	1994 March	1994 March
b. 72	1994 April	1994 April
b. 73	1994 May	1994 May
b. 75	1994 June	1994 June
b. 76	1994 June – 1st balance	1994 June – 1st balance
b. 77	1994 June – 2nd balance	1994 June – 2nd balance
b. 78	1994 June – 3rd – 4th balance	1994 June – 3rd – 4th balance
b. 79	1994 July	1994 July
b. 80	1994 August	1994 August
b. 81	1994 September	1994 September
b. 82	1994 October	1994 October
b. 83	1994 November	1994 November
b. 84	1994 December	1994 December
b. 85	1995 January	1995 January
b. 86	1995 February	1995 February
b. 87	1995 March	1995 March
b. 88	1995 April	1995 April
b. 89	1995 May	1995 May
b. 90	1995 June	1995 June
b. 91	1995 June – 1st balance	1995 June – 1st balance
b. 92	1995 June – 2nd balance	1995 June – 2nd balance

b. 93	1995 June – 3rd – 4th balance	1995 June – 3rd – 4th balance
b. 94	1995 July	1995 July
b. 95	1995 August	1995 August
b. 96	1995 September	1995 September
b. 97	1995 October	1995 October
b. 98	1995 November	1995 November
b. 99	1995 December	1995 December
b. 100	1996 January	1996 January
b. 101	1996 February	1996 February
b. 102	1996 March	1996 March
b. 103	1996 April	1996 April
b. 104	1996 May	1996 May
b. 105	1996 June	1996 June
b. 106	1996 June – 1st balance	1996 June – 1st balance
b. 107	1996 June – 2nd balance	1996 June – 2nd balance
b. 108	1996 June – 3rd – 4th balance	1996 June – 3rd – 4th balance
b. 109	1996 July	1996 July
b. 110	1996 August	1996 August
b. 111	1996 September	1996 September
b. 112	1996 October	1996 October
b. 113	1996 November	1996 November
b. 114	1996 December	1996 December
b. 115	1997 January	1997 January
b. 116	1997 February	1997 February
b. 117	1997 March	1997 March
b. 118	1997 April	1997 April
b. 119	1997 May	1997 May
b. 120	1997 June	1997 June

b. 121	1997 June – 1st balance	1997 June – 1st balance
b. 122	1997 June – 2nd balance	1997 June – 2nd balance
b. 123	1997 June – 3rd balance	1997 June – 3rd balance
b. 124	1997 June – 4th balance	1997 June – 4th balance
b. 125	1997 July	1997 July
b. 126	1997 August	1997 August
b. 127	1997 September	1997 September
b. 128	1997 October	1997 October
b. 129	1997 November	1997 November
b. 130	1997 December	1997 December
b. 131	1998 January	1998 January
b. 132	1998 February	1998 February
b. 133	1998 March	1998 March
b. 134	1998 April	1998 April
b. 135	1998 May	1998 May
b. 136	1998 June	1998 June
b. 137	1998 June – 1st balance	1998 June – 1st balance
b. 138	1998 June – 2nd balance	1998 June – 2nd balance
b. 139	1998 June – 3rd balance	1998 June – 3rd balance
b. 140	1998 June – 4th balance	1998 June – 4th balance
b. 141	1998 July	1998 July
b. 142	1998 August	1998 August
b. 143	1998 September	1998 September
b. 144	1998 October	1998 October
b. 145	1998 November	1998 November
b. 146	1998 December	1998 December

b. 147	1999 January	1999 January
b. 148	1999 February	1999 February
b. 149	1999 March	1999 March
b. 150	1999 April	1999 April
b. 151-152	1999 May	1999 May
b. 153-154	1998 June	1998 June
b. 155	1998 June – 1st balance	1998 June – 1st balance
b. 156	1998 June – 2nd balance	1998 June – 2nd balance
b. 157	1998 June – 3rd balance	1998 June – 3rd balance
b. 158	1998 June – 4th balance	1998 June – 4th balance

## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

Universities and colleges -- Accounting

### **Corporate Bodies**

Yale University. Office of Finance and  
Administration

Yale University -- Administration

Yale University -- Finance