

# Guide to the Office of Facilities, Yale University, Records

RU 8



compiled by Daniel Hartwig

November 2007

Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441

[beinecke.library@yale.edu](mailto:beinecke.library@yale.edu)

<http://www.library.yale.edu/mssa/>

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## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
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(203) 432-1735  
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<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 8

**CREATOR:** Yale University. Office of Facilities

**TITLE:** Office of Facilities, Yale University, records

**DATES:** circa 1868-2020

**PHYSICAL DESCRIPTION:** 102.75 linear feet

**LANGUAGE:** English

**SUMMARY:** The records consist of project files of the Director of Facilities Construction Organization and requests for service documenting the activities of the Yale Office of Facilities.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.0008>

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## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.0008>.

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Key to the container abbreviations used in the PDF finding aid:

b. box  
f. folder

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## Administrative Information

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### Conditions Governing Access

Access to the records is partially restricted. See Collection Contents for details.

## **Preferred Citation**

Office of Facilities, Yale University, Records (RU 8). Manuscripts and Archives, Yale University Library.

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## **Scope and Contents**

The records consist of project files of the Director of Facilities Construction Organization and requests for service documenting the activities of the Yale Office of Facilities.

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## **General note**

Forms part of Yale Record Group 46-A (YRG 46-A), Records and materials broadly documenting Yale buildings, facilities, and grounds.

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## **Arrangement**

The records are arranged by accession.

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## Collection Contents

### Accession 1990-A-097: Engineering Service Requests and operating manuals, circa 1968-1989

Restricted until Jan 2, 2024

#### Engineering Service Requests

b. 1	102-439
b. 2	464-1081
b. 3	1118-2981
b. 4	3105-3491
b. 5	3492-5019
b. 6	5024-6901
b. 7	10060-20706
b. 8	Operating manuals
b. 9	Operating manuals

## Accession 1993-A-038: Estimated Service Requests (ESR) and director and project manager files, circa 1930-1990

Restricted until Jan 1, 2025

b. 29	ESR 3663-3715
b. 30	ESR 3716-3793
b. 32	ESR 3847-3890
b. 33	ESR 3891-5057
b. 35	ESR 6005-8107
b. 36	ESR 20000-20089
b. 37	ESR 20090-20187
b. 39	ESR 20288-20364
b. 41	ESR 20426-20515
b. 43	ESR 20577-20655
b. 44	ESR 20656-20754
b. 1	ESR 0185-0319
b. 3	ESR 0388-0424
b. 4	ESR 0424-0452
b. 6	ESR 0491-0528
b. 7	ESR 0529-0540
b. 8	ESR 0541-0568
b. 13	ESR 0756-0763
b. 14	ESR 0764-0824
b. 15	ESR 0825-0891
b. 17	ESR 0914-0978
b. 18	ESR 0979-01264
b. 19	ESR 01774-01838
b. 20	ESR 01839-2513
b. 21	ESR 2513-2513
b. 22	ESR 2513-2668
b. 24	ESR 2922-2999

b. 25	ESR 3374-3529	
b. 26	ESR 3530-3572	
b. 27	ESR 3572-3616	
b. 28	ESR 3617-3662	
b. 2	ESR 0319-0387	
b. 5	ESR 0453-0491	
b. 9	ESR 0568-0631	
b. 10	ESR 0632-0678	
b. 11	ESR 0678-0715	
b. 12	ESR 0716-0756	
b. 16	ESR 0891-0913	
b. 23	ESR 2674-2921	
b. 31	ESR 3794-3846	
b. 34	ESR 5058-600435	
b. 38	ESR 20188-20287	
b. 40	ESR 20364-20425	
b. 42	ESR 20515-20576	
b. 45	Graduate Off-Campus Housing (FiH Comittee)	0
b. 45	Alternative Housing 1973	0
b. 45	Housing- Whitney Colleges: Cost-Budget-Commercial 1971-73	HLH27- Hillhouse Ave, 27: Economic 1977
b. 45	Housing- Whitney Colleges: Program, Schedule, Miscellaneous 1968-73	Growth Center
b. 45	SNET Co. Parking Garage 1970-71	0
b. 45	Yale- Overall Parking Needs 1967-71	0
b. 45	Music Center Budget 1973-75	0
b. 45	Trinity Church Parish House 1979	0
b. 45	Parking- Yale 1967-70	0
b. 45	PSPS- Pierson-sage Parking: Program, etc. 1971-75	0
b. 45	YUAG- Yale U. Art Gallery: Ordway Collection 1980	0
b. 45	Advisory Committee on Band G- New Haven Preservation Trust Data 1972-74,1978	0

b. 45	A amp; A- Art and Architecture Building: fire repairs 1969-71	0
b. 45	TRUM85- 85 Trumbull st: Consilium 1977	0
b. 45	HLH27- Hillhouse Ave, 27: Economic Growth Center 1977	0
b. 45	DL Dunham Lab: Alterations- Phase 3	0
b. 45	DL Dunham Lab: Alterations- Phase 1	0
b. 45	Band G General Background Data 1962-76	0
b. 45	Grove-Whitney Proposals 1980	0
b. 45	Arts Area Expansion 1979-1980	0
b. 45	Psychology and Related Moves	0
b. 45	PARK217-Park st, 217: Phi Gamma Alpha	1967-68
b. 45	PARK218-Park st, 218	1968
b. 45	PROS400-Prospect st, 400	1970
b. 45	Psychology and Related Moves	1973-74
b. 46	SHM-Sterling Hall of Medicine: CII Wing Renovation-Accounts "	1969
b. 46	Re: Coeducation -Estimate Budgets Renovations for	1969
b. 46	Cancer Center Project-Cedar st. Bridge, Hunter Bldg. Addition-Winchester Renovation-George E. Fuller Co. Estimate	1977-78
b. 46	Index of General Contractors and Subcontractors	1934?
b. 46	Instructions for Air Raid Shelters	1945?
b. 46	A amp; A-Art and Architecture Building: Progegss Photos	1964
b. 46	SML-CCL Cross Campus Library: Job Meetings (DM Hummel)	1969-70
b. 46	SML Annex-Health center: Cash Flow Projected	1969-70
b. 47	Cancer Genetics	1974-76
b. 47	Child study Center	1974-75
b. 47	C Wing-Cell Biology	1974-75
b. 47	Library storage-Mudd	1976-1980
b. 47	Miscellaneous	1979-1982
b. 47	campaign for Yale	1975-76
b. 47	A amp; A-Art and Architecture Repair	1976
b. 47	Band G Notes-General	1966-76
b. 47	Minutes-Building and Grounds Corporation Committee	1978



b. 47	Minutes-Building and Grounds Corporation Committee	1976-77
b. 47	Havermeyer House Preservation Trust	1975
b. 47	Institute of Sacred Music	1974-79
b. 47	Holiday Inn	1969-73
b. 47	University Buildings-Miscellaneous	1975-79
b. 47	Berkeley Divinity School-Social Science Relocation	1971-73
b. 47	BAC-British Art Center-Mellon Center	1976-79
b. 47	BAC-British Art Center-Mellon Center	1969-70
b. 47	BAC-British Art Center-Mellon Center	1970-75
b. 47	BAC-British Art Center-Mellon Gallery	1968-69
b. 47	Housing-Undergraduate	1971-78
b. 47	school of Organization and Development	1976-1980
b. 48	Yale Buildings-Gross Sq. Feet and Cubic Feet	1930-44
b. 48	Design Standards for Materials-Notes to Bidders	1930-39
b. 48	Statistics on the Yale Campus Bldgs.Location, Architect, Material, Area, Date of Beginning-Completion, Costs (To Ostrander from Francis)	1930-34
b. 48	Yale Building Costs-Detailed Accounts	1928-40
b. 48	Yale Building Costs-Detailed Accounts	1928-40
b. 48	Yale Building Costs-Cubic costs, Cube and Ground Area, Budgets	1930-40
b. 49	General Planning Schedule-Long Range Planning	1967, 1969
b. 49	Yale City Planning Problems	1970-74
b. 49	Music School studies	1978
b. 49	WLH-WML Harkness Hall: Basement Renovation, Payroll	1970
b. 49	Social Science MAC	1973
b. 49	Psychology and Related Moves	1973-74
b. 49	Social Science Center-Space	1971
b. 49	MUDD-Mudd Library Space	1977
b. 49	(Major) Planning Considerations	1969
b. 49	Berkeley-Social Science Costs	1971
b. 49	Berkeley Divinity	1970-71
b. 49	Band G-general (Dunn)	1978

b. 49	Music Center-Site and Elizabeth Club	1973-75
b. 49	Elizabethan Club (Dunn)	1974-75
b. 49	Music Center	1969-75
b. 49	Music Center-Budget	1972-75
b. 49	Music Center-Garage	1974-78
b. 49	BAC-British Art Gallery	1969
b. 49	Psychology Moves	1973-78
b. 49	Oak street Connector	1972
b. 49	SOMDH-SaM Dining Hall	1977-78
b. 49	SOMDH-SOM Dining Hall: Zoning Variance	1978
b. 50	Social Service Center	1968-71
b. 50	BAC-British Art Center-Mellon Center: Original Plan-Scrapped	1969-71
b. 50	BAC-British Art Center-Mellon Center and Art Gallery: security	1970-71
b. 50	BAC-British Art Center-Mellon Center: Budgets	1970-71
b. 50	City Ordinance-Judge Thim Report	1969
b. 50	PROS140-Prospect st, 140: Social Science Library	1976-77
b. 50	SLB-sterling Law BLDGS: Law School Lecture Room: Alterations	1978
b. 50	SOMDH-SOM Dining Hall: Expansion	1977
b. 50	Norfolk-Housing Studies-Yale Summer School of Music and Art	undated
b. 50	BAC-British Art Center-Mellon Center: Cost study Mail	1971
b. 50	Engineer Applied Science program Cost	1965-67
b. 50	American Art-McNiel	1974-76
b. 50	Garvin Alteration in Art Gallery	1967-70
b. 50	Yale Psychiatric Institute	1971
b. 50	Holiday Inn-etc. 1973	1973-75
b. 50	BAC-British Art Center-Mellon Center zoning	1972-77
b. 50	Math Building-Competition	1969-70
b. 50	ML-Mason Lab-E and AS-Alterations	1964-68
b. 50	Becton-Becton E amp; AS Center 1965-69	
b. 51	ELM149-ELM st, 149: (ALT for Admissions) 1980-1982	0

b. 51	Divinity Library Alterations	1973-1981
b. 51	Handicap Access	1977-1982
b. 51	YORK212-York st, 212: Zeta Psi-DKE	1973-75
b. 51	SCL-sterling Chern Lab-Long Range Renovation Projects	1978-1982
b. 51	Main Campus Overall Parking	1974-77
b. 51	SOM School of Organization and Management	1977-78
b. 51	Central Operations Facility	1981
b. 51	Space Planning	1982
b. 51	Davies-Davies House	1978-79
b. 51	SCUP	1973-74, 1978,1981
b. 51	TEMP405-Temple st, 405	1978
b. 51	UT-university Theater	1979-1981
b. 51	WALL53-Wall st,53	1979-1980
b. 51	Math Building	1970, 1974-75
b. 51	Buildings (Miscellaneous Correspondence)	1979-1983
b. 51	YU Guidebook	1980-1983
b. 51	Band G Committee	1982-1983
b. 51	Capital Projects (miscellaneous)	1975-1981
b. 51	Capital Construction-Planning Budgets	1970-1982
b. 51	WALL53-Wall st,53: Final Accounting	1981
b. 51	Space Allocation	1966-69/1982
b. 51	WALL53- Wall st/ 53: Trinity Auditorium 1980	0
b. 51	WALL53- Wall st/ 53: Trinity Parish- New 1979-1981	0
b. 51	Assignments	0
b. 51	WALL53- Wall st/ 53: Trinity Parish- 1973	0
b. 51	Humanities Institute	0
b. 51	WALL53- Wall st/ 53: Auditorium Seating 1981	0
b. 51	G. stevens - Peabody - Exchange of Space 1979	0
b. 51	WALL53- Wall st/ 53: Trinity Parish 1979	0
b. 51	PROS140- Prospect st/ 140: Social 1974-77	0

b. 51	Science Library	0
b. 51	YRT- Yale Repertory Theater 1974-75	0
b. 51	Real Estate 1981-1982	0
b. 51	HGS- Hall of Graduate Studies: Survey 1968	0
b. 51	JE- Jonathan Edwards College: survey 1967-69	0
b. 51	CC- Calhoun College: survey 1967-68	0
b. 51	DC- Davenport College: survey 1967-68	0
b. 51	PC- Pierson College: survey 1967-68	0
b. 51	SM- Silliman College: survey 1967-68	0
b. 51	Revised Sheets- Reidental Colleges 1969	0
b. 51	SLB- sterling Law Buildings: Survey 1968	0
b. 51	JE-Jonathan Edwards college: Master Copy 1969	0
b. 51	Residential colleges- single Rooms Master Copy	1969
b. 51	Extra Copies- Letters and Exhibits First Issue	1969
b. 51	BK-Berkeley College: Master Copy	1969
b. 51	BR-Branford College: Master Copy	1969
b. 51	CC-Calhoun College: Master Copy	1969
b. 51	DC-Davenport College: Master Copy	1969
b. 51	TD-Timothy Dwight College: Master Copy ,	1969
b. 51	MC-Morse College: Master Copy	1969
b. 51	PC-Pierson college: Master Copy	1969
b. 51	SC-Saybrook college: Master Copy	1969
b. 51	SM-Silliman College: Master Copy	1969
b. 51	ES-Ezra Stiles College: Master Copy	1969
b. 51	TC-Trumbull College: Master Copy	1969
b. 51	Extra Copies-college Plans in Color	1969
b. 51	ES-Ezra Stiles College: survey	1967-68
b. 51	MC-Morse College: survey	1967-68
b. 51	SC-Saybrook College: survey	1967-68
b. 51	BR-Branford College: survey	1967-68

b. 51	TD-Timothy Dwight College: survey	1967-68
b. 51	BK-Berkeley college: survey	1967-68
b. 52	BRBL-Beineke Rare Book Library	1963
b. 52	BRBL-Beineke Rare Book and Main Library	1961
b. 52	Parking-YPA, operations, Miscellaneous	1967-73
b. 52	Correspondence	0
b. 52	YSN-Yale School of Nursing	1975
b. 52	Old Campus Budget	1976
b. 52	Old Campus	1976
b. 52	GA Fuller- Old Campus	1975
b. 52	Old Campus Renovations	1974
b. 53	BAC- British Art Center Correspondence 1973-1980	0
b. 53	UHSC- Univ. Health Center: Job Meetings 1971	0
b. 53	UHSC- Univ. Health Center 1968	0
b. 53	UHSC- Univ. Health Center: utility Costs 1979	0
b. 53	CCL- Cross Campus and UHSC- Health Center 1971	0
b. 53	UHSC- Univ. Health Center: Sub-Contractors 1969	0
b. 53	UHSC- Univ. Health Center: Communications 1969	0
b. 53	UHSC- Univ. Health Center: Temperature Controls 1969	0
b. 53	UHSC- Univ. Health Center 1969	0
b. 53	UHSC- Univ. Health Center: Budgets 1971	0
b. 53	UHSC- Univ. Health Center: Bids 1969	0
b. 53	(Mechanics and Electrics)	0
b. 53	UHSC- Univ. Health Center: Bidders 1969	0
b. 53	UHSC- Univ. Health Center: Letters of Intent 1969	0
b. 53	UHSC- Univ. Health Center: Railroad Problems 1968	0
b. 53	UHSC- Univ. Health Center: Interior Furnishings 1968	0
b. 53	UHSC- Univ. Health Center: Construction Bids 1968	0
b. 53	UHSC- Univ. Health Center: Constructor Contract 1969	0
b. 53	UHSC-Univ. Health Center: Budget Data Fuller summaries	1968-69

b. 53	BAC-British Art Center	1975-1980
b. 53	GBH Macomber	1974-1983
b. 53	SML-CCL-Cross Campus: Contracts	1967
b. 53	CCL-Cross Campus: Water-Proof Problem	1975
b. 54	Parking Reference Material	1967-70
b. 54	PSpp-Pierson-Sage Power: Pierson-sage Boiler and AC Plant	1961-63
b. 54	SML-sterling Memorial Library Annex	1969
b. 54	WHIT33-Whitney Avenue/ 33	1965
b. 54	Medical Center Zoning	1970-71
b. 54	High and Wall streets Project	1961-64
b. 54	Dixwell Avenue	1960-61
b. 54	General-High I Wall/ Dixwell etc. Redevelopment Proposals	1961
b. 55	Hospital Block-Planning Yale-New Haven Medical Center	1961-62
b. 55	Medical Center Review-Row Committee Report" "	1964
b. 55	Medical School-Long Range Planning	1964-65
b. 55	Parking Medical Center (Early Schemes Reports)	1965-69
b. 55	Medical Center Planning Committee	1967-71
b. 55	BB Boardman Building: Committee Proposed Changes	1971
b. 55	BB Boardman Building: Completion 3rd and 4th Floor	1971
b. 55	LSOG-Lab for SURG/OB/GYN: Revised	1974
b. 55	Medical School-Child study Center	1975
b. 55	Yale Psychiatric Institute	1975
b. 55	Grace Educational Building-Psychiatry	1975
b. 55	Hughes Medical School Institute	1978
b. 56	SMH: Sprague Memeorial Hall	1980-1984
b. 56	SML-Sterling Memorial Library: Buttress	1980-1981
b. 56	SML-Sterling Memorial Library: Electrical	1981
b. 56	SML-Sterling Memorial Library: Entrance	1980-1981
b. 56	SML-Sterling Memorial Library: Stained Windows	1931-34
b. 56	SSS-Sheffield-Sterling-Strathcona Hall	1980

b. 56	STOECK-Stoeckel Hall	1983-1984
b. 56	TD-Timothy Dwight College	1980-1983
b. 56	JE-Jonathan Edwards college: Weir Hall	1982-1983
b. 56	WHIT175, Whitney Ave, 175	1983-1984
b. 56	YORK149, York st, 149: Mechanical	1982-1983
b. 56	YORK149, York st, 149	1980-1983
b. 56	YALEBOWL-Yale Bowl	undated
b. 56	Cahn Building survey Legal Contracts and Agreements	1980-1981
b. 56	BECTON-Becton E amp; AS Center ESR 0918 (2 folders)	1986-1987
b. 56	BECTON-Correspondence	1986-1987
b. 56	BECTON-Architect's Supplemental Instructions	1987
b. 56	BECTON-Job Minutes	1986-1987
b. 57	BECTON-Proposed Changes	1986-1989
b. 57	BECTON-Proposal Requests	1986-1987
b. 57	BECTON-Change Orders	1986-1987
b. 57	-BECTON-Transmittals (2 folders)	1986
b. 57	BECTON-Shop Drawings	1986
b. 57	DL-Dunham Lab: Invoices, Purchase Orders	1986
b. 57	DL-Dunham Lab: 1st Floor	1986
b. 57	DL-Dunham Lab: Requests 1st Floor Proposal	1986-1987
b. 57	DL-Dunham Lab: 1st Floor Minutes	1983-1986
b. 57	DL-Dunham Lab: 1st Floor	1986
b. 57	DW-Dwight Hall Chapel	1981
b. 57	BR-Branford College: Harkness Tower	1987
b. 57	BECTON-Becton E amp; AS Center	1987
b. 57	PC-Pierson College: Library	1986-1987
b. 57	YALEBOWL-Yale Bowl Press	1986-1987
b. 57	YALEBOWL-Yale Bowl	1984
b. 57	DW-Dwight Hall Chapel	1986
b. 57	PC-Pierson college	1986

b. 57	John Canning Restoration Painting	1987
b. 57	MUDD-Mudd Library: Roofing	1986
b. 57	PARK211-Park st, 211	1986
b. 57	Golf Course Irrigation (2 folders)	1985
b. 57	John Martin-structural Engineer-Cook Boat House	1981-1983
b. 57	Donald Baerman, Restoration Archt.	1981-1983
b. 57	Cimino-Harkness Masonry Work	1981-1983
b. 57	Contractor Files-Jeter, Cook, Jepson; E amp; F; Roth amp; Moore, Archt; Ken Rich	1981-1983
b. 58	Hendry Hall Roof Survey and Misc.	1981-1983
b. 58	BECTON-Becton E amp; AS Center: Generator Emergency	1987
b. 58	COXE-Coxe Cage	1985-1987
b. 58	COXE-Coxe Cage Surfacing	1981-1982
b. 58	A amp; A-Art and Architecture	1980-1982
b. 58	YUAG-Yale Univ. Art Gallery	1979-1980
b. 58	YUAG-Yale Univ. Street Bridge Art Gallery and High	1980-1982
b. 58	BECTON	1981-1983
b. 58	BRBL-Beineke Library	1980-1982
b. 58	BRBL-Beineke Library: Sealant	1982-1985
b. 58	COOKBH-Cook Boathouse	1981-1983
b. 59	COXE-Coxe Cage	1980-1983
b. 59	CRWN30S-Crown st, 305	1980-1981
b. 59	MDN-Main Dining Hall-University Dining Halls	1980-1981
b. 59	UHSC-Univ. Health Center ( 2 folders)	1980-1982
b. 59	BR-Branford College: Harkness Tower	1980-1981
b. 59	BR-Branford College: Harkness Tower	1981-1982
b. 59	BR-Branford College: Harkness Tower	1982-1983
b. 59	HH-Hendrie Hall	1980-1982
b. 59	JESFC-JE Smilow Field Ctr: Lapham Field House	1980-1981
b. 59	SLB-Sterling Law Bldgs.	1980-1983
b. 59	SLB-sterling Law Bldgs.: Roof	1984



b. 59	Me & ES-Morse College and Ezra Stiles College	1982
b. 59	WNSL-Wright Nuclear structure Lab	1982
b. 59	OML-Osborn Memorial Lab; Burton and Van Houten	1980-1982
b. 59	PWG-Payne Whitney Gym	undated
b. 59	BBC-Brady-Boardman Connector: Fuller Estimate (2 folders)	1970
b. 59	PM-Peabody Museum	1982
b. 59	PM-Peabody Museum	1981, 1983
b. 60	A. H. Reise Daily Appointments	1967-1992

## **Accession 2020-A-0053: Farrand Cultural Landscape Study, 2019**

b. 1, f. 1

Farrand Cultural Landscape Study

2019

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## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

College buildings -- Design and construction  
College buildings -- Maintenance and repair

### **Corporate Bodies**

Yale University. Office of Facilities  
Yale University -- Buildings