

# Guide to the Library Staff Association, Yale University Library, Records

RU 186



compiled by Daniel Hartwig

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Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441

[beinecke.library@yale.edu](mailto:beinecke.library@yale.edu)

<http://www.library.yale.edu/mssa/>

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## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
beinecke.library@yale.edu  
<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 186

**CREATOR:** Yale University. Library

**TITLE:** Library Staff Association, Yale University Library, records

**DATES:** 1953-2009

**PHYSICAL DESCRIPTION:** 5.02 linear feet (8 boxes)

**LANGUAGE:** English

**SUMMARY:** The records include agendas, minutes, correspondence, financial statements, reports, and publications documenting the activities of the Library Staff Association (formerly Managerial and Professional Staff Association) at Yale University Library.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.0186>

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## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.0186>.

To order reproductions from this collection, please go to [http://www.library.yale.edu/mssa/ifr\\_copy\\_order.html](http://www.library.yale.edu/mssa/ifr_copy_order.html). The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b.      box  
f.      folder

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## Administrative Information

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### Conditions Governing Access

Access to the records is partially restricted. See Collection Contents for details.

Some records in this finding aid have been redacted, as they include student names, donor names, and other restricted data. These records will not appear in the published finding aid.

## **Preferred Citation**

Library Staff Association, Yale University Library, Records (RU 186). Manuscripts and Archives, Yale University Library.

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## **Biographical / Historical**

The Managerial and Professional Staff Association became the Library Staff Association (LiSA) in 2003.

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## **Scope and Contents**

The records include agendas, minutes, correspondence, financial statements, reports, and publications documenting the activities of the Managerial and Professional Staff Association (now Library Staff Association) at Yale University Library.

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## **General note**

Forms part of Yale Record Group 32-F (YRG 32-F), Records of Yale University Library staff organizations.

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## **Arrangement**

The records are arranged by accession.

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## Collection Contents

### Accession 1982-A-055: Records, circa 1953-1981

Restricted until Jan 1, 2016

b.1	Agenda, minutes, meetings and other related materials	1953-1981
b.2	Agenda, minutes, meetings and other related materials	1953-1981
b.2	Elections	1977-1981
b.2	Financial Records: check books and ledgers	1979-1981
b.2	PSA Notes	1972-1977
b.3	Material from other libraries	1969-1974

**Accession 1996-A-004: Records of the Managerial and Professional Staff Association,  
1991-1995**

No inventory available.

Restricted until Jan 1, 2030

**Accession 19ND-A-139: Records, 1952-1972**

The materials are open for research.

b. 1, f. 1	Staff association	1971-1972
b. 1, f. 2	Staff association stationary	Undated
b. 1, f. 3	A.L.A. SORT, staff association, round table miscellaneous information	1952-1970
b. 1, f. 4	Bills paid	1965 December 1
b. 1, f. 5	Christmas addresses	1965
b. 1, f. 6	Constitution, staff association	1961
b. 1, f. 7	Staff association, related material, constitutions and bylaws	1970
b. 1, f. 8	Election results	1961-1966
b. 1, f. 9	Gifts	1961-1964
b. 1, f. 10	Staff association handbook	Undated
b. 1, f. 11	Staff association, library memorandums of interest to the staff	1969-1970
b. 1, f. 12	Staff association, library scholarship fund	1952-1969
b. 1, f. 13	Meeting notices	1965
b. 1, f. 14	Minutes	1958-1962
b. 1, f. 15	Miscellaneous	1957-1965
b. 1, f. 16	New members	1963
b. 1, f. 17	Staff association, proposed position classification plan	1971
b. 1, f. 18	Bank statements	1963-1965
b. 1, f. 19	Bank statements	1965-1967
b. 1, f. 20	Paid bills	1965 November 30
b. 1, f. 21	Professional activities and education committee	1964
b. 1, f. 22	Staff association, proposed position classification plan	1970-1971
b. 1, f. 23	Staff association parties	1969-1970
b. 1, f. 24	Questionnaires	1970
b. 1, f. 25	Questionnaires	1970
b. 1, f. 26	Retirement	1965
b. 1, f. 27	Social committee	1965
b. 1, f. 28	Sort information	1958-1963

b. 1, f. 29	Staff association 1966-1967	1966-1967
b. 1, f. 30	Staff association 1967-1968	1967-1968
b. 1, f. 31	Staff association 1968-1969	1968-1969
b. 1, f. 32	Staff association 1969-1970 1969	1969-1970
b. 1, f. 33	Staff association 1970-1971	1970-1971
b. 1, f. 34	Staff association, general	1971
b. 1, f. 35	Staff news	1958-1964
b. 1, f. 36	Suggestion box	1963
b. 1, f. 37-38	Staff association ballots (parts 1 and 2)	1972
b. 1, f. 39	Minutes and treasurer's reports	1969-1972
b. 2, f. 3	Staff association, constitution and bylaws	1972-1973
b. 2, f. 4	YUL, Staff association, record of checks and deposits	1961-1974
b. 2, f. 5	YUL Staff association, tea committee expenses	1968-1969
b. 2, f. 6	YUL, Staff association, minutes, memos, and reports	1962-1970



## Accession 2004-A-076: Records of the chairman, 1994-2003

Restricted until Jan 1, 2038

b. 1, f. 1	M and PSA miscellaneous	2003
b. 1, f. 2	M and PSA election	2003
b. 1, f. 3	Staff art exhibit	2002
b. 1, f. 4	New staff reception	2002
b. 1, f. 5	Blood drive	2002-2003
b. 1, f. 6	Ice cream social	2002
b. 1, f. 7	Canned food drive	2002
b. 1, f. 8	Nooks and crannies tours	2003
b. 1, f. 9	Library holiday party	2002
b. 1, f. 10	Library holiday raffle	2002
b. 1, f. 11	Orbis 2 fest	2002
b. 1, f. 12	Nooks and crannies	1997
b. 1, f. 13	Election	2002
b. 1, f. 14	New staff	2001
b. 1, f. 15	M and PSA new member reception reports	1992-1999
b. 1, f. 16	M and PSA new staff reception	1999-2000
b. 1, f. 17	M and PSA	1999-2000
b. 1, f. 18	Annual reports	2001
b. 1, f. 19	M and PSA election	2001
b. 1, f. 20	M and PSA statement of goals, SCOPA, M and PSA	1994
b. 1, f. 21	M and PSA	1997-1998
b. 1, f. 22	YUL stationary	2001
b. 1, f. 23	M and PSA election	2000
b. 1, f. 24	M and PSA election	1998
b. 1, f. 25	M and PSA blood drive coordination	1999
b. 1, f. 26	Holiday part and raffle	1997
b. 1, f. 27	New staff and reception	1997
b. 1, f. 28	M and PSA holiday raffle	1996

b. 1, f. 29	M and PSA	1996-1997
b. 1, f. 30	M and PSA	1995-1996
b. 1, f. 31	M and PSA	1994-1995
b. 1, f. 32	M and PSA, Weaver and Conway	1993-1994
b. 1, f. 33	M and PSA, Glover and Weaver	1992-1993
b. 1, f. 34	M and PSA, special interest groups, Glover	1992-1993
b. 1, f. 35	M and PSA, Fenton and Nixon	1991-1992
b. 1, f. 36	M and PSA, microcomputer tours	1993-1994
b. 1, f. 37	M and PSA, invitations, new member reception	1993-1994
b. 1, f. 38	M and PSA	1995-2000

**Accession 2005-A-003: Records of Stephen E. Cohen as chairman of the Library Staff  
Association, 2003-2004**

No inventory available.

Restricted until Jan 1, 2039

LiSA (Library Staff Association)  
*38 Computer Files*

2003-2004

Restricted until Jan 1, 2039

As a preservation measure, original materials may not be used. Digital access  
copies must be provided for use. Contact Manuscripts and Archives at  
[beinecke.library@yale.edu](mailto:beinecke.library@yale.edu) to request access

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MPSA (M&P Staff Association)  
*13 Computer Files*

2003-2004

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**Accession 2009-A-125: Annual report, 2007-2008**

Restricted until Jan 1, 2044.

b.1

Annual report

2007-2008

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**Accession 2011-A-021: Records, 1992-2009**

Restricted until Jan 1, 2045

b. 1, f.	Committee chair notebook system_indicator_300373cdb7e552beb8bc97231e8bc952	2005-2006
b. 1, f. 1	M+PSA Holiday party and raffle (folder also appears to include unrelated documents)	1992-1996
b. 1, f. 2	M+PSA Holiday party and raffle	1997-1999
b. 1, f. 3	Unlabeled folder, materials from	1997-2001
b. 1, f. 4	M+PSA Holiday party and raffle	2000
b. 1, f. 5	Library holiday party	2001
b. 1, f. 6	YUL-M&PSA Holiday party	2001-2002
b. 1, f. 7	LiSA: blood drive	2003
b. 1, f. 8	YUL - MPSA	2002-2003
b. 1, f. 9	Library Staff Association	2003-2004
b. 1, f. 10	LISA Holiday party	2004
b. 1, f. 11	Field Day	2004
b. 1, f. 12	Merchant letters	2004
b. 1, f. 13	Unnamed folder	2005
b. 1, f. 14	LiSA	2005-2006
b. 1, f. 15	Unsorted papers	2005-2006
b. 1, f. 16	LiSA committee agendas and notes	2007-2008
b. 1, f. 17	Holiday party	2005
b. 1, f. 18	Unsorted	2005-2007
b. 1, f. 19	LiSA	2008-2009

## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

Library employees

### **Corporate Bodies**

Yale University. Library

Yale University -- Employees